

1st November 2017

Dear Parent/Guardian

Re: Parent Payments 2018

The Seaford Park Primary School Council has approved the school's Parent Payments Policy.

This policy is available to be viewed on our website for your information as well as the 2018 list of payment items/services for your child's program.

All parent payments and contributions can be made by cash at the school's office or via direct deposit in the school's bank account. While payment is not required until the start of the 2018 school year we would appreciate payment by Friday 15th December. Please contact the office if you are unable to meet this date. Any record of payments or contributions is confidential.

The school appreciates that families may sometimes experience financial difficulties in meeting payment requests. A range of support options are available to parents who have difficulty making payments including the State Schools Relief Committee support.

Payment Options

School Council is offering the following payment options for 2018:

- Payment in full made by the 15th December 2017
- Payment in full to be received by Tuesday 30th January 2018.
- A signed Instalment Agreement that fees will be paid by regular instalments – either via Centrepay, Direct Deposit or payments at the office.

Centrepay Instalments

Centrepay Instalments are **highly recommended** for families who receive Centrelink benefits to assist with Parent Payments. Centrepay is an easy and affordable way to pay off your fees throughout the year. Application forms are included with this letter. Contact Alisha Guest in the office if you would like further information about Centrepay.

The **Camps Sports & Excursion Fund (CSEF)** is available for eligible families. Application forms are included with this letter. This fund can contribute towards camp, swimming or other activities during the year.

Families who do not have an immediate capacity to pay are also able to enter into alternative and confidential payment arrangements with the school. Should you require information about financial assistance please contact the school's Business Manager Alisha Guest on 9786 5197.

Yours sincerely

Julie Braakhuis
Principal

Kylie Tomlinson
School Council President

2018 PARENT PAYMENT INFORMATION

Seaford Park Primary School is very proud of the quality programs that we have to cater for the needs and interests of our students. On an annual basis School Council prepares a budget to provide resources for educational programs, administration, facilities development and maintenance. Seaford Park Primary School's income is currently funded from two sources:

- **Department of Education & Training (DET) Student Resource Package (SRP)**

To pay for school administration, utilities and services, staff salaries, urgent works, maintenance, cleaning, general school operations.

- **The payments and contributions provided by our parent community are an essential component of funding**

Which comes from:

- Essential Education Items & Voluntary Payments
- Regular fundraising

We are conscious of the economic situation and the payments listed are the minimum amount considered essential to enable School Council to continue providing the high quality standards that we have come to expect at Seaford Park Primary School.

ESSENTIAL EDUCATION ITEMS (book packs and classroom supplies)

The provision of essential stationery items for your child – there will be some variation between book packs, depending on the year level your child is in for 2018. 'Essential Educational Items' are those which parents/guardians pay the school to provide. This levy also includes the cost of bulk stationery/consumable supplies for all classrooms and specialists, ie Indonesian, Arts and PE.

OPTIONAL EXTRAS

Some additional school charges will arise during the year. For example:

- Year 5/6 Camp
- Excursions / Incursions
- Swimming Program
- Grade 6 Graduation

VOLUNTARY CONTRIBUTIONS

The Facilities component of the parent payments is directed to the maintenance and upkeep of the school grounds. Contributions are also allocated to the costs of using technology in the classroom. Parents are invited to make a contribution per family.

Book Pack collection day will be held on Tuesday January 30th 2018

Prep – Grade 3 9am – 10am

Grade 4 – Grade 6 11am – 12noon