



SEAFORD PARK PRIMARY SCHOOL

GRADUATION – WEDNESDAY 20TH DECEMBER 2017

Dear Parents,

Please find attached to this note a waiver form for Gravity Zone, a permission note for your child to attend Gravity Zone, and a transport form for your child to travel to and from Gravity Zone in another parent's car. All of these notices **MUST** be returned to school by **Friday 8th December**.

This year the graduation ceremony will take place at the Seaford Tigers Clubrooms, adjacent to the school. The setting up of the clubrooms will be on **Tuesday 19th December at 1:00 p.m.** We will need as many helpers as possible to make the room a special place for the Graduation. If you would like to help, we will be having a meeting of volunteers in the 5/6 room on **Wednesday 22nd November** at 3.30pm to allocate tasks.

Payment for Graduation, **\$30**, must be paid no later than **Friday 8th December**. I would like to take this opportunity to thank the amazing work our Parents and Friends Committee does as this cost would be significantly higher if it wasn't for their generosity.

The Graduation Ceremony commences at 10.30am. Students arrive at 10.00am for photos. Tea and coffee is available for parents and guests. The ceremony usually goes for approximately one hour.

Following the ceremony children will be given a light lunch and morning tea will be available for parents and guests. **All parents please bring a plate for morning tea.** It can be left in the Football Rooms where the urn and tables will be set up.

Even though we have a small number of children graduating this year, we would like to limit the number of guests **to 8 per family** to ensure everyone is comfortably seated. Siblings who are in other grades in the school do not attend Graduation as they will be involved in their classroom programs.

At 12:30pm we will leave for Gravity Zone to start our activities which commence at 1:00pm. Children will return to school at 3:15pm. If you have any queries please contact me.

For use during the graduation ceremony, I would like to start collecting photos of the Grade Six students from over the years. If you have any photos of your child from Prep to Grade 6, could you please select the best ten and send them to me at school. Ideally these photos would be of the children in school uniform. I would like a scanned image, but if you are unable to supply me a jpeg, please send them as prints and I will scan them for use at the ceremony. All prints will be returned as soon as I can scan them.

Thanking You

Mr Ken Hoppen

PERMISSION FORM TO ATTEND GRAVITY ZONE

As per the Excursion Policy "only students who have displayed sensible, reliable behaviour at school will be permitted to participate in school excursions. Parents will be notified if their child is in danger of losing the privilege to participate in an excursion due to poor behaviour at school".

As per the Excursion Policy "The decision to exclude a student will be made by the Principal, in consultation with the organising teacher. Both parent and student will be informed of this decision prior to the excursion".

Student Name _____

I consent to my child taking part in this excursion and where the teacher in charge of the excursion is unable to contact me, or it is otherwise impractical to contact me, I authorise the teacher in charge to:

- Consent to my child receiving such medical or surgical attention as may be deemed necessary by a medical practitioner
- Administer such first aid as the teacher in charge may judge to be reasonably necessary

Signature of Parent/Guardian _____

Name _____

The Department of Education and Training requires this consent to be signed for all students attending school excursions.

Contact number during the hours of the excursion:

PERMISSION FORM TO TRAVEL IN A PARENT'S CAR

I, _____, acknowledge that my child, _____

will be travelling with _____ whose car registration number is _____

to Gravity Zone at 25 Oliphant Way, Seaford on Wednesday 20th December 2017, departing Seaford Park

Primary School at 12:30pm and leaving Gravity Zone at 3:00pm to arrive back at school by 3:15pm.

Signature of Parent/Guardian _____

Email: seaford.park.ps@edumail.vic.gov.au
Address: 141 East Road Seaford 3198

Website: www.seafordpark.vic.edu.au
Ph: (03) 9786 5197 Fax: (03) 9785 3219

Please note: If you are transporting a child other than your own, Julie Braakhuis will need to sight your driver's licence, WWCC, and comprehensive insurance policy.