Dear Parents,

Our class of Grade 3/4A have been participating in Ardoch’s ‘Big Buddy’ program since Term 1. Our class has been writing and receiving letters from our ‘Big Buddies’ working at the Macquarie Bank in Melbourne CBD. Early on in the year we had a visit from them at our school where we had morning tea and participated in some ‘Get to know you’ activities. Now, it is our turn to visit the ‘Big Buddies’ at their workplace, Macquarie Bank. We will be travelling to 101 Collins St, Melbourne CBD.

The excursion will be on Tuesday November 8th and there will be no charge for the excursion. Students will be leaving school at approximately 9.30am and will return to school at approximately 3:00pm. It is very important that your child be on time, as the bus will be leaving at 9:30am sharp.

Morning Tea (snack) is provided by the Macquarie Bank, however students are required to bring:

- Water Bottle
- Fruit Snack
- Lunch

Students must wear FULL school uniform including hats as we may spend some time eating our lunch outdoors.

It is important that I know of any food allergies so I can contact the organisers. I require all forms be returned to school no later than Friday 28th October. Please complete the permission slip below and return it to Miss Williams.

**BIG BUDDIES PERMISSION SLIP**

Name of student.................................................................................................. Grade.............................

Known food allergies ..........................................................................................................

As per the Excursion Policy “only students who have displayed sensible, reliable behaviour at school will be permitted to participate in school excursions. Parents will be notified if their child is in danger of losing the privilege to participate in an excursion due to poor behaviour at school”.

As per the Excursion Policy “The decision to exclude a student will be made by the Principal, in consultation with the organising teacher. Both parent and student will be informed of this decision prior to the excursion”.

I hereby give permission for my child to attend the Big Buddies Excursion on Tuesday November 8th.

I consent to my child taking part in this excursion and where the teacher in charge of the excursion is unable to contact me, or it is otherwise impractical to contact me, I authorise the teacher in charge to:

- Consent to my child receiving such medical or surgical attention as may be deemed necessary by a medical practitioner
- Administer such first aid as the teacher in charge may judge to be reasonably necessary

Signature of parent/guardian ...................................................... Date......................... The Department of Education and Training requires this consent to be signed for all students attending school excursions.

Contact name and number during the hours of the excursion

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Email: seaford.park.ps@edumail.vic.gov.au Website: www.seafordpark.vic.edu.au
Address: 141 East Road Seaford 3198 Ph: (03) 9786 5197 Fax: (03) 9785 3219